


# Rasha Mohsen Elnamany

 11a Villa, Al Dyar compound, 5<sup>th</sup> settlement, El Narges Region, Cairo, Egypt

## **Summary**

*Results-driven HR Manager with over 5 years of experience in developing and implementing effective HR strategies that align with organizational goals. Proven expertise in recruitment, employee relations, performance management, and compliance. Skilled in fostering a positive workplace culture and driving employee engagement initiatives. Strong analytical and problem-solving abilities. Excellent communication and interpersonal skills, adept at building relationships at all levels of the organization.*



## **Skills**

- Microsoft office
- Organizational skills
- Emotional Intelligence
- Problem Solving
- Adaptability
- Critical Thinking
- Communication



## **Work History April 2023-Current**

**HR Head at Emerald for Educational Development and Schools Management**  
●●●+employees

- Recruitment & Talent Acquisition
- Performance Management
- Compensation & Benefits Administration
- HR Policy Development
- Insurance & labor law knowledge
- Organizational Development

## Child Development Center Co-founder & CEO

- Management and Administration of CDC
- Marketing campaign for CDC.
- Recruitment for CDC staff.
- Training on CDC mission and Vision for staff.
- Elaboration of "child school readiness" program
- Elaboration of "Parenting" and "Positive Discipline" workshops for Nile Schools, parents and teachers in Cairo, Damietta, Luxor and Aswan governorates.
- Teachers training on "Behavior Management" for teachers in Nile schools, in Cairo, Damietta, Luxor and Aswan governorates.
- Anti-Bullying campaign in cooperation with World Food Program and Canadian embassy (٦٠٠٠ learners in Cairo and Alexandria).
- Participation in "Child International day" activities in community schools in cooperation with World Food Program

## Documentation & Communication Senior Officer at Terre des Hommes- NGO- Egypt

- Documentation & Communication strategies for " Child Protection "Project.
- Marketing Campaign for "Child against violence in Schools" project in cooperation with ministry of Education and UNICEF
- Marketing & Awareness campaign in public schools for "Citizenship program " in cooperation with UNICEF and Ministry of Education.
- Creation of an organization memory (digital archiving system) for Terre des Hommes projects in Egypt from ١٩٨٣-٢٠١٨.
- Communication and fund raising for "Children at risk in upper Egypt" project.
- Communication and fund raising for "Enhance learning environment at schools' in Assiut and Qena.
- Elaborating reports and press release for previous projects.
- Planning strategic activities to "Enhancing access of children to Education and fighting child labor in Egypt" project in cooperation with World food Program- Egypt.

## Senior Financial Analyst at Egyptian Stock Exchange

- Establishing ERP of EGX "Disclosure System"
- Establishing Corporate Governance rules for listed companies.
- Establishing rules & regulations for listing companies in EGX
- Establishing Rules& Regulations for auditing Committee of listed companies

- Responsible of Calculating top 100 listed companies Free Float in EGX.
- Disseminating to the market all listed companies' news



### **Education**

- **B.Sc. Commerce (Major Accounting): Accounting**

*EIN Shams University - Cairo*

- **MBA: MBA -Finance**

*Arab Academy for Science, Technology and Maritime Transport – Egypt with an Excellent grade*



### **Languages**

- *Arabic Native*

- *French fluent*

- *English good*

### **Courses**

- **HR Professional Diploma by Egycham with an Excellent" grade-2024**
- **HR course by Leaders-2023**

1996-09 - 2000-06

2004-05 - 2007-10